

Ruth Culver Community Library
Board of Directors
Minutes from September 17, 2025
6:30 pm

1. Call to Order - The meeting was called to order at 6:30 by President Laura Lang.
2. Roll Call - Present: Director Lauren White, Chris Bender, Louis Livingston-Garcia, Carl Hoffman, Laura Lang, Jessa Kinnamon and Stacy Breunig. Jeff Virchow and Diane Jolicoeur excused
3. Public Notice of Agenda - Motion by Chris, second by Stacy to approve agenda as printed. Motion carried.
4. Consider August 20 Minutes - Motion by Chris, second by Jessa to approve the minutes from the August 20, 2025 meeting. Motion carried.
5. Public Comments (Limit to 3 minutes) - none
6. Consider Vouchers - Lauren noted nothing of exception. Motion by Stacy, second by Louis to approve the vouchers. Motion carried.
7. Comments from Public/Library Board - none
8. Reports
 - a. Director's Report - see attached for details
 - b. Village Report - No updates
 - c. Friends of the Library Report - Trivia Night 10/21/25 Tickets are \$10 Capped at 50 tickets sold as determined by Water Street Social
9. Business
 - a. Discuss /Consider Library Director Review Schedule - Survey will be sent out by Jessa on 9/29/25. Two weeks will be given to complete the survey. Results will be shared with Lauren who will print for board members to consider at the October meeting.
 - b. Discuss/Consider: Updated Space Needs Assessment - discussed report, questions were asked by board members and answered by Lauren.
 - c. Discuss Library Building Expansion - At some point the board will need to decide if we are moving forward with a project. After that the board would be authorizing each step along the path to completion.
10. Adjourn - Motion to Adjourn by Chris, second by Stacy. Motion carried. Meeting adjourned at 7:44pm.

Next meeting will be October 15th, 6:30pm

Minutes submitted by,
Jessa Kinnamon