

Ruth Culver Community Library
Board of Directors
Minutes from February 20, 2024
6:30 p.m.

1. **Call to Order** – The meeting was called to order at 6:29 p.m. by President Sue Lloyd.
2. **Roll Call** – Present: Sue Lloyd, Director Lauren White, Jessa Kinnamon, Carl Hoffman (President of Friends of RCCL), Jim Witecha, Stephanie Judge, Chris Bender, & Laura Lang. Absent Jeff Virchow.
3. **Public Notice of Agenda** – Motion by Jim, second by Stephanie to approve agenda as printed. Motion carried.
4. **Consider January 17 Minutes** - Motion by Chris, second by Jessa to approve the minutes from the January 17, 2024 meeting. Motion carried.
5. **Public Comments (Limited to 3 Minutes)** – none.
6. **Consider Vouchers** – Motion by Sue, second by Jim to approve vouchers. Motion carried.
7. **Comments from Library Board** – Sue and Lauren have been to the new Oregon Library and were very impressed. Lauren sent flowers from RCCL for their opening.
 1. **Report**
 - A. **Director's Report** – Lauren summarized the activities from January. The painting of the community room is done and looks great. The urinal was dripping water and was fixed by Prairie Plumbing and Heating. A file cabinet was moved and furniture rearranged to prepare for new shelving installation when it arrives. The front desk printer is not working and will be replaced for \$315. The puzzle collection is available to the public with more than 30 puzzles to borrow.
 - B. **Village Board Report** – Construction of the village office is almost complete.
 - C. **Friends of the Library Report** – They wrote a check for \$13,973 for wish list items. They are continuing to add to the money they have set aside for a future construction project.
 2. **Business**
 - A. **Discuss/Consider 2023 Annual Report:** Motion by Chris, second by Jim to approve 2023 Annual Report. Motion carried. Lauren plans to pull data from 2019-2023 for comparisons of circulation and programming.
 - B. **Discuss Quarterly Finance Report** – The village will write check for \$7,717.36 for the shelving project which will be held in checking account until shelving arrives.
 - C. **Discuss Strategic Planning Update** – we will discuss the Strategic Plan in April.
8. **Adjourn** – Motion by Jim, second by Laura to adjourn at 7:34 p.m. Motion carried. The next meeting will be on March 20, 2024 at 6:30 p.m.

Submitted by,
Laura Lang, Treasurer