

Ruth Culver Community Library

Board of Directors

Minutes from January 17, 2024

6:30 p.m.

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by President Sue Lloyd.
2. **Roll Call** - Present: Sue Lloyd, Director Lauren White, Jeff Virchow, Jessa Kinnamon, & Carl Hoffman; Jim Witecha, Stephanie Judge, Chris Bender, & Laura Lang, virtual,
3. **Public Notice of Agenda** - Motion by Jim, second by Laura to approve the agenda as printed. Motion carried.
4. **Consider December 20 Minutes** - Motion by Jessa, second by Chris to approve the minutes from the December 20, 2023 meeting. Motion carried. Jessa abstained.
5. **Public Comment (Limit to 3 Minutes)** - None.
6. **Consider Vouchers** - Motion by Sue, second by Jeff to approve the vouchers. Motion carried.
7. **Comments from the Public/Library Board** - none.
 1. **Reports**
 - A. **Director's Report** - Lauren summarized the activities for December. Additional building issues have surfaced: Lauren reports that there is a roof issue, with a water leak in the women's restroom. Hascheider has been contacted. Shannon Schultz is the new director of SCLS.
 - B. **Village Board Report** - Village had been flagged for the intersection of Hwy 12 and Sauk Prairie Road because of safety concerns, along with 188 and Hwy 12. Village Hall construction is currently on schedule. Expected completion is February.
 - C. **Friends of the Library Report** - Last meeting in Nov. Ended the year in the black. March meeting will be the annual meeting.
 2. **Business**
 - A. **Discuss/Consider Library Board Annual Calendar of Tasks:** No major changes from 2023. By-Laws review will happen in 2024 - once every 3 years. Motion to approve the annual calendar of tasks made by Laura, seconded by Stephanie. Motion carried.
 - B. **Discuss Budget Update:** Checking account balance is lower due to reimbursement to Village (\$13000). Final adjustments leave our bottom line in the green for 2023.
 - C. **Discuss Strategic Planning Update:** Starting to draft goals for Sauk City, Prairie du Sac, and joint goals. Survey results indicated a need for an expanded children's area at Ruth Culver. Need to revamp social media presence. The process has generated some new ideas to consider in the future, including the vision for future expansion.
8. **Adjourn** - Motion to adjourn by Jeff, second by Laura. Motion carried.

The next meeting will be on February 21, 2024 at 6:30 p.m.

Submitted by,
Jeff Virchow, Secretary