

Ruth Culver Community Library

Board of Directors

August 16, 2023

6:30 p.m.

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by President Sue Lloyd.
 2. **Roll Call** - Present: Sue Lloyd, Director Lauren White, Chris Bender, Jeff Virchow, Jim Witecha. Laura Lang (virtual). Jessa Kinnamon & Stephanie Judge, excused. Marty Van Pelt (virtual) representing the SCLS Foundation.
 3. **Public Notice of Agenda** - Motion by Chris, second by Jim to approve the agenda as printed. Motion carried.
 4. **Consider July 19 Minutes** - Motion by Jeff, second by Laura to approve the minutes from the July 19, 2023 meeting. Motion carried. Jim abstained.
 5. **Public Comment (Limit to 3 Minutes)** - None.
 6. **Consider Vouchers** - Motion by Sue, second by Jim to approve the vouchers. Motion carried.
 7. **Comments from the Public/Library Board** - Positive comments about golf outing. People appreciated the simpler menu. Library news in the Star reflects changes we recommended.
 8. **Reports**
 - A. **Director's Report** - see attached for highlights. Our library is a pilot site for the SCLS multi-factor authentication for staff email.
 - B. **Village Board Report** - Development at the highway 60 bridge area is still in planning stages. Village Hall expansion is in the planning stage.
 - C. **Friends of the Library Report** - No fall book sale. Next meeting is in September.
 9. **Business**
 - A. **Discuss Library Investments** - Marty Van Pelt summarized our investments with SCLS.
 - B. **Discuss/Consider Election of Officers** - Motion by Jim to maintain the existing officer structure. Second by Laura. Motion carried.
 - C. **Discuss/Consider Meeting Dates and Time** - Motion by Jeff to continue our meeting schedule on the third Wednesday of the month at 6:30. Second by Chris. Motion carried.
 - D. **Discuss/Consider Strategic Planning Team** - Plan is to begin the process in October. Ruth Culver team will include Lauren, Megan, 2-4 additional community members: Laura volunteered to represent the Trustees.
 - E. **Discuss Quarterly Budget Update** - see attachment. Lauren has used some of the Kanopy money to invest in Tonies.
 - F. **Discuss Director Evaluation Process** - Question was raised about the use of the word "credible." Decision to leave it in for this cycle.
 - G. **Discuss 2024 Budget** - Revised budget included in the Board packet. Final approval is needed at the September meeting.
- Adjourn** - Motion to adjourn by Chris, second by Jim. Motion carried.
The next meeting will be on September 20th at 6:30 p.m.

Submitted by,
Jeff Virchow, Secretary