

Ruth Culver Community Library

Board of Directors

July 19, 2023

Lake Wisconsin Country Club

1. **Call to Order** – the meeting was called to order at 5:00pm.
2. **Roll Call** – Present: Chris Bender, Stephanie Judge, Laura Lang, Sue Lloyd, Jeff Virchow, Director Lauren White. Excused: Jessa Kinnamon, Jim Witecha.
3. **Public Notice of Agenda** – motion by Bender, second by Lang to approve the agenda as printed. Motion carried.
4. **Consider June Minutes** – motion by Judge, second by Bender to approve the minutes as printed. Motion carried, with Lang abstaining.
5. **Public comment** -- none
6. **Consider vouchers** – motion by Lloyd, second by Judge to approve the July vouchers. Motion carried.
7. **Comments from the Board** – a thank-you from Helen Campbell was read expressing her appreciation for the artwork purchased in her honor.

8. Reports

- A. **Director's Report** – topics include: upcoming and recent family, teen and children programs. Various maintenance projects detailed. See attached report.
- B. **Village Board Report** – none
- C. **Friends of the Library Report** – Golf Outing is in progress! Donation made to Community Read. Next meeting is July 26.

9. Business

- A. **Discuss Director Evaluation Process** – White and Kinnamon have developed separate forms for staff and Board members.
- B. **Discuss Preliminary 2024 Budget** – known figures were presented. More coming next month.
- C. **Discuss Trustee Training Week** – dates and topics were presented. All board members are encouraged to participate. Sessions are accessible after presentation times if you are registered.

10. Adjourn

Motion by Bender, second by Virchow to adjourn. Next meeting is August 16.

Minutes prepared by Sue Lloyd