

Ruth Culver Community Library

Board of Directors

June 21, 2023

6:30 p.m.

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by President Sue Lloyd.
2. **Roll Call** - Present: Sue Lloyd, Director Lauren White, Jessa Kinnamon, Carl Hoffman, representing Friends of the Library, Chris Bender, Jeff Virchow, & Jim Witecha. Laura Lang, excused.
3. **Public Notice of Agenda** - Motion by Jim, second by Stephanie to approve the agenda as printed. Motion carried.
4. **Consider May 17 Minutes** - Motion by Chris, second by Jessa to approve the minutes from the May 17, 2023 meeting. Motion carried. Jim & Stephanie abstain.
5. **Public Comment (Limit to 3 Minutes)** - None.
6. **Consider Vouchers** - Motion by Jeff, second by Jim to approve the vouchers. Motion carried.
7. **Comments from the Public/Library Board** - Jessa heard good things about the magician.
 1. **Reports**
 - A. **Director's Report** - see attached for highlights. Lauren is exploring new ways to attach items to the walls in the study rooms. She's also asking for an estimate to re-paint the study rooms.
 - B. **Building Committee Report** - Meets as needed.
 - C. **Village Board Report** - nothing relevant.
 - D. **Friends of the Library Report** - Friends turned over \$2500 for teen programming and teen space enhancements. Book sales were down some. No plans for a fall sale. Golf outing on July 19 - 35 golfers registered. Next meeting - July 26.
8. **Business**
 - A. **Discuss/Consider July Meeting Time** - Library Board will meet prior to the golf outing meal. Time will be 5 p.m. in the clubhouse.
 - B. **Discuss/Consider Agreement to Participate in SCLS Technology Services** - Motion by Jeff to approve the agreement. Second by Sue. Motion carried.
 - C. **Discuss Trustee Art Work Update** - Sue is in contact with Helen to arrange a time for the recognition. The artwork will hang on the wall near the stairwell.
 - D. **Discuss SCLS Foundation Rep. Visit** - a representative from the SCLS Foundation will attend our August meeting to answer questions about the funds managed by the foundation.
 - E. **Discuss Director Evaluation Process** - A new director's evaluation tool by staff has been developed and will be distributed no later than the first week in September. Discussion about ways to update the Board evaluation of Lauren. Recommendation that Laura conduct staff reviews over a 10 month period.
9. **Adjourn** - Motion to adjourn by Jim, second by Chris. Motion carried. Next meeting is scheduled for July 19th at 5pm at Lake Wisconsin Country Club.

Submitted by,
Jeff Virchow, Secretary