

Ruth Culver Community Library

Board of Directors

May 17, 2023

6:30 p.m.

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by President Sue Lloyd.
2. **Roll Call** - Present: Sue Lloyd, Director Lauren White, Jessa Kinnamon, Carl Hoffman, representing Friends of the Library, Chris Bender, & Jeff Virchow (virtual). Excused: Jim Witecha, Laura Lang. Absent: Stephanie Judge
3. **Public Notice of Agenda** - Motion by Chris, second by Sue to approve the agenda as printed. Motion carried.
4. **Consider March 15 Minutes** - Motion by Jeff, second by Jessa to approve the minutes from the April 19, 2023 meeting. Motion carried.
5. **Public Comment (Limit to 3 Minutes)** - None.
6. **Consider Vouchers** - Motion by Chris, second by Jessa to approve the vouchers. Motion carried.
7. **Comments from the Public/Library Board** - None.
 1. **Reports**
 - A. **Director's Report** - see attached for highlights.
 - B. **Building Committee Report** - Meets as needed.
 - C. **Village Board Report** - No report.
 - D. **Friends of the Library Report** - Friends have started planning for the golf outing. Book sale is scheduled for May 19th & 20th.
8. **Business**
 - A. **Discuss/Consider July Meeting Dates** - Decision postponed until the June meeting. Suggestion to meet between the golf outing and dinner on July 19. Lauren will poll the Board for feedback.
 - B. **Discuss Trustee Art Work Update** - Artwork is finished, but not displayed. Chris will contact Helen to ask what procedure she would be comfortable with to recognize the artwork displayed in her honor. Chris will report to Lauren.
 - C. **Discuss Organization Chart Review** - Lauren included the organizational chart in the meeting packet.
 - D. **Discuss Quarterly Budget Update** - Foundation Report - Chris questioned whether we had decided to ask someone from the Foundation to meet with us annually. Lauren will invite Martha Van Pelt to meet with us online. Account balance report is also included. Utility costs are running high.
9. **Adjourn** - Motion to adjourn by Chris, second by Jeff. Motion carried. Next meeting is scheduled for June 21 at 6:30.

Submitted by,
Jeff Virchow, Secretary