

Ruth Culver Community Library

Board of Directors

March 15, 2023

6:30 p.m.

1. **Call to Order** - The meeting was called to order at 6:30 p.m. by President Sue Lloyd.
2. **Roll Call** - Present: Sue Lloyd, Jeff Virchow, Director Lauren White, Laura Lang, Jessa Kinnamon, Carl Hoffman, representing Friends of the Library. Excused: Stephanie Judge, Jim Witecha, & Chris Bender.
3. **Public Notice of Agenda** - Motion by Laura, second Jeff by to approve the agenda as printed. Motion carried.
4. **Consider February 15 Minutes** - Motion by Laura, second by Jessa to approve the minutes from the February 15, 2023 meeting. Motion carried.
5. **Public Comment (Limit to 3 Minutes)** - none.
6. **Consider Vouchers** - Motion by Sue, second by Laura to approve the vouchers. Motion carried.
7. **Comments from the Public/Library Board** - none.
8. **Reports**
 - A. **Director's Report** - see attached for highlights.
 - B. **Building Committee Report** - Bldg. Committee met on Feb. 20 & reviewed estimates for roof replacement & other long-term expenses. Decision was made for the Building Committee to meet on an "as needed" basis.
 - C. **Village Board Report** - No report.
 - D. **Friends of the Library Report** - Annual meeting is March 22. Golf outing is July 19.
9. **Business**
 - A. **Discuss/Consider Reference Service Policy** - Jeff moved to approve the policy as stands. Second by Jessa. Motion carried.
 - B. **Discuss/Consider Pandemic and Emergency Plan** - Lauren explained some minor editorial changes. No major content changes. Laura moved to approve the Plan with changes. Second by Sue. Motion carried.
 - C. **Discuss/Consider Authorization for Requesting Adjacent County Reimbursement** - Amounts payable in 2024 are estimates, based on 2022 figures. Motion by Laura to approve the request. Second by Jessa. Motion carried.
 - D. **Trustee Art Work Update** - Art Work is available in the office, waiting to be picked up and framed.
10. **Adjourn** Motion to adjourn by Jeff, second by Sue. Motion carried. Meeting adjourned at 7:00 p.m. Next meeting is April 19 at 6:30 p.m.

Submitted by,
Jeff Virchow, Secretary